

## **TREFNANT COMMUNITY COUNCIL**

### **MINUTES OF MEETING HELD ON 20<sup>TH</sup> JULY 2016 IN TREFNANT BOWLING CLUB (Min. Ref. 07/16)**

#### **Present**

Mr. A. Griffith (Chairman), Mr. W. Moran, Mr. M. Davies, Mrs. A. Maguire, Mr. R. Salvador, Mrs. S. Jones.

#### **1. Apologies for Absence**

07/16/01 Mr. R. Collins, Mr. S. Evans, Mr. P. Hughes.

It was announced that sadly Mr. David Dudley had passed away at the weekend. David was a Member of Trefnant Community Council for 16 years and made a significant contribution to issues relating to the Community of Trefnant. Throughout his period of office he always brought tremendous energy, commitment, fairness and a very clear sense of community wellbeing and improvement. He will be much missed. A period of silence was held in his memory.

#### **2. Declarations of Interest**

None.

#### **3. Trefnant Wildlife Reserve**

07/16/02 Leah Williams the conservation officer for North East Wales Wildlife Ltd (NEWW) was present at the meeting to give an update on Trefnant Wildlife Reserve. There is currently funding available from the Postcode Local Trust which NEWW is keen to apply for the Trefnant Reserve. There is a maximum of £10,000 available. The funding would provide improvements to the Reserve and opportunities for the local community to gain skills. The following are ideas for which the funding could be obtained:

- Tackling invasive plant species in the ponds and reserve.
- Creating structures for hibernation especially for newts.
- Managing the bulrushes.
- Numbered posts which will aid in the night time surveys.
- Hedge laying.
- Educational sessions e.g. small mammals/butterflies
- Nesting boxes for the barn owls/tawny owls on site.
- Interpretation Board which perhaps the local school could help design.

A proportion of the costs would be required for staffing.  
The aim of the project is to involve the local community as much as possible.

The grant application needs to be submitted at the beginning of September and a decision will be made in 8 weeks. If successful, the work has to be completed within a year.

Mr. Moran stated that there was a photographer in the village who was keen on wildlife. It was agreed to make him aware of the proposed project.

Mr. Griffith stated that he would like to assist and review the plans with NEWW as he owns similar areas in the village. It would be good to get local school children involved.

It was suggested that NEWW put an article about the Reserve in the local newsletter. It was also suggested that an information stand could be erected at the village fete on 30<sup>th</sup> July if staff were available at short notice.

Action: The Council supported the proposals put forward for a grant claim.

Leah was thanked for her presence at the meeting.

#### **4. Minutes of last meeting**

07/16/03 It was noted that Min.16/16/21 should read Henllan Parochial Charity.

It was proposed by Mr. Moran and seconded by Mrs. Maguire that the minutes of the last meeting held on 15<sup>th</sup> June 2016 be accepted as a correct record subject to the above amendment.

#### **5. Matters Arising**

07/16/04 Cherry Trees (05/16/04)

A notice will be put in the Village Hall and village newsletter proposing sponsorship of a tree for £50.

07/16/05 Seat (06/16/05)

Meifod Wood Products have quoted a cost of £171.40 (including VAT and delivery) for a park bench. It was agreed to order the bench.

07/16/06 Grass at Maes Gruffydd (16/16/20)

Jon Chapman, Denbighshire C.C., has responded stating that there had been confusion regarding the ownership of the land. It has now been established that it falls within the remit of Housing and they are arranging for it to be cut as soon as possible.

- 07/16/07 Henllan Parochial Charity (16/16/21)  
The Constitution was last reviewed in 1907 and the Trustees are in the process of finding someone to help them update it.
- 07/16/08 Bench by Bowling Club (06/16/05)  
Mr. Moran stated that the grass had been cut from around the bench and he will give it a coat of paint.
- 6. Correspondence received**
- 07/16/09 Welsh Government – Statutory Guidance – Access to information on Community & Town Councils. It was noted that the Community Council already meets the requirements.
- 07/16/10 One Voice Wales – ‘Fly a flag for the Commonwealth’ - 13<sup>th</sup> March 2017. It was noted that the Council do not own a flagpole.
- 07/16/11 National Pay Scales for Clerks.  
The pay rate for point SCP19 has increased to £9.647/hr from 1<sup>st</sup> April 2016. The Clerks salary will therefore increase by £2.08 to £209.02/month.  
Action: The increase in pay rate was agreed. The new rate and back pay will be paid this month.
- 07/16/12 One Voice Wales – TAN24 – New planning advice for the historic environment. Action: The Chairman took the information to review.
- 07/16/13 All other correspondence was filed without comment.
- 7. Planning Matters**
- 07/16/14 Appl. 30/2016/0669  
Extension to Hill View, Upper Denbigh Road, Trefnant.  
Observations:  
1. The planning proposal does not mention that the property is being converted from a bungalow into a house by putting in a 1st floor.  
2. The Scale drawings do not appear to match up with the floor plans. The floor plans indicate a larger extension than indicated on the scale drawings.
- 8. Finance**
- 07/16/15 Balances  
Current a/c £929.26  
Deposit a/c £ 6.25  
Income
- 07/16/16 None. The Clerk has submitted a VAT claim for 2015/16 for £52.82.
- Payments due
- 07/16/17 Clerks salary (July)100791 £215.26 Sect.112 LGA1972  
Admin (Jun/July) 100792 £9.80 Sect.111 LGA 1972

Meifod Wood Products 100793 £171.40 Sect.1 Parish Councils Act 1957

Clerks salary (Aug) 100794 £209.02 Sect. 112 LGA1972

Action: Payments approved. The Clerks salary payment for August was post-dated to 17/8/16.

**Budget /Cash Flow Statements**

07/16/18 The staff salary for 2016/17 will be £2,508.24 which is within the budget of £2,550.

The cost of the bench will be put against the repair budget.

By the end of July £3,080 of the budget will have been spent.

There are enough funds in the current account to cover expenditure until the next precept instalment of £3,221 at the end of August.

07/16/19 As Mr. Dudley was a bank signatory a new bank mandate will need to be completed. The Clerk will get the appropriate forms prior to the next meeting.

**9. Any Other Business**

07/16/20 The Clerk will liaise with the Returning Officer regarding the vacancy on the Council due to the death of Mr. Dudley.

07/16/21 Mr. Salvador stated that it is difficult to see traffic coming in the opposite direction on the Tremerechion bridge.

07/16/22 Mr. Davies stated that he had received a complaint this evening regarding the timing of the traffic lights.

Action: The Clerk will chase up a response from Denbighshire.

**10. Date of next meeting**

21<sup>st</sup> September 2016 at 7.30p.m. in Trefnant Bowling Club.

Meeting closed at 8.46p.m.