

TREFNANT COMMUNITY COUNCIL

Minutes of the Annual General Meeting held on Wednesday 18th May 2016 in Trefnant Bowling Club. (Min. Ref. AGM16)

Present

Mr. A. Griffith, Mrs. A. Maguire, Mr. M. Davies, Mrs. S. Jones, Mr. W. Moran, Mr. R. Collins, Mr. R. Salvador, Mr. W. Kirkby, Mr. P. Hughes.

1. Apologies for Absence

AGM16/01 Mr. S. Evans, Mr. D. Dudley, Mr. D. Tibbetts. Mr. Dudley has had a serious accident and the Members sent their best wishes to him and his family.

2. Election of Chairman

AGM16/02 Nomination: Mr. A. Griffith.

It was proposed by Mr. R. Collins and seconded by Mr. R. Salvador that Mr. A. Griffith be elected as Chairman. This was agreed by all present and accepted by Mr. Griffith who signed the Declaration of Acceptance of Office form.

3. Election of Vice Chairman

AGM16/03 Nomination: Mr. R. Collins.

It was proposed by Mrs. A. Maguire and seconded by Mr. W. Kirkby that Mr. R. Collins be elected as Vice Chairman. This was agreed by all present.

4. Election of representatives on various committees

AGM16/04 Village Hall Committee

It was proposed that Mrs. S. Jones continue to represent the Community Council on the Village Hall Committee. This was agreed by all present.

AGM16/05 Henllan Parochial Charity

It was proposed that Mr. R. Salvador continue to represent the Community Council on the Henllan Parochial Charity. This was agreed by all present.

5. Minutes of last AGM

AGM16/06 It was proposed by Mr. W. Moran and seconded by Mrs. A. Maguire that the minutes of the last A.G.M. held on 13th May 2015 be accepted as a correct record.

6. 2015/16 Chairmans Report

AGM16/07 Mr. Griffith thanked all Members for their regular attendance and for supporting the Community. It has been a quiet 12 months except for the election. He was pleased to see a new Member joining the Council. The Clerk was

thanked for all the work that she does to make the Council business run smoothly and keeping everything up to date.

7. 2015/16 Annual Accounts, 2016 Annual Return & Internal Audit report

AGM16/08 The Annual Return was still with the Internal Auditor. The Clerk presented the Receipts and Payments account, the year end Bank Reconciliation and explanations of variance to the Council. The Accounts were reviewed and confirmed to the figures entered on the copy of the draft 2016 Annual Return. It was proposed by Mr. Griffith and seconded by Mr. W. Moran and agreed by all present that the Statement of Accounts be approved.

8. Review of Financial Regulations and Standing Orders.

AGM16/09 The existing Standing Orders were reviewed and it was agreed by all present to approve them without amendment.

AGM16/10 The Financial Regulations were reviewed. Amendments were made to Section 4 to take account of the Accounts and Audit Regulations 2015 and to Section 7 for the Pension Regulations. It was agreed by all present to approve the amended Financial Regulations.

9. Review of Internal Controls

AGM16/11. The Internal Controls were reviewed. It was agreed that they were adequate and were considered as effective.

10. Risk Assessment Policy 2016/17

AGM16/12 The Risk Assessment and Management schedule was reviewed. It was agreed by all present that the policy be approved. It was agreed that the Insurance schedule was adequate to cover the Risks identified.

11. Asset Register review

AGM16/13 The Asset Register was reviewed and approved. Assets on the Register are valued at cost.

Meeting closed at 7.22 p.m.