

TREFNANT COMMUNITY COUNCIL

MINUTES OF MEETING HELD ON 21ST FEBRUARY 2018 IN TREFNANT BOWLING CLUB (Min. Ref.02/18)

Present

Mr. W. Moran, Mr. S. Evans, Mr. M. Davies,
Mrs. A. Maguire, Mrs. S. Jones, Mr. G. Cavill.

1. Apologies for Absence

02/18/01 Mr. A. Griffith, Mr. R. Collins, Mr. R. Salvador,
Mr. P. Hughes. In the absence of both the Chairman and the
Vice-Chairman it was agreed by all present that
Mr. S. Evans chair the meeting.

2. Declarations of Interest

None.

3. Minutes of last meeting

02/18/02 It was proposed by Mr. Moran and seconded by Mrs. Jones
that the minutes of the last meeting held on 17th January
2018 be accepted as a correct record.

4. Matters Arising

02/18/03 Cherry Trees (01/18/03)

The trees have been planted.

02/18/04 Data Protection (01/18/07)

The Community Council is now registered with the
Information Commissioners Office (ICO).

02/18/05 The Clerk presented an interim statement with regards to
Data Protection which sets out the current practices in place
at the Community Council. It was agreed by all present that
the interim statement be approved.

The Chairman has casually spoken to a solicitor who
specialises in Data Protection who was adamant that
organisations such as Community Councils did not need a
Data Protection Officer. The Members agreed that they
would have to wait for further information to be provided
indicating what practices the Council need to put in place.

02/18/06 Internal Auditor (01/18/08)

The Council is required to review the Effectiveness of
Internal Audit on an annual basis. It was agreed that the
Councils auditor for the last few years was effective in his
review of the Council records and the reports that he
provided. However, Mr. Roberts has now retired so the
Council must appoint a new Internal Auditor.

- 02/18/07 The Clerk has received documentation and a quote from JDH Business Services Ltd. The quote for 2017/18 Internal Audit is £110 + V.A.T. This company has carried out the audit of a large number of Community and Parish Councils for the last 15 years and has the relevant experience to carry out the task. They have provided a document which shows how they meet the standards required for providing an effective internal audit service. This was reviewed by the Council and it was agreed by all present that JDH Business Services Ltd be appointed the Councils Internal Auditor for 2017/18 and subsequent years until changed by either party. The Letter of Engagement was signed by Mr. Evans as Chair of the meeting.
- 02/18/08 Traffic speed on Tremerschion Road (01/18/24)
No response to date from the County Council.
- 02/18/09 Visit to Llannerch Treatment Works (01/18/25)
The Chairman has requested 27th April 2018 at 12.00p.m.
- 5. Correspondence received**
- 02/18/10 One Voice Wales has invited the Council to become a member in 2018/19 for half price (£101.50). The Council has previously decided not to become a member but it was agreed that this would be reviewed at a later meeting once the Council knew more information about the new Data Protection Regulations and whether this would require support to be obtained.
- 02/18/11 Since the last meeting the Clerk had reported to the County Council that a number of the telegraph poles in the dip before the 30 m.p.h. sign were leaning quite badly. It was noted that the poles and wiring were currently being replaced along the A525 through the village.
- 02/18/12 All other correspondence was reviewed and filed without comment.
- 6. Planning Matters**
- 02/18/13 None received.
- 7. Finance**
- Balances
- 02/18/14 Current a/c £8,163.14
Deposit a/c £6.27
- Income
- 02/18/15 None.
- Payments due
- 02/18/16 Clerks salary (Feb) 100836 £211.10 S.112 LGA1972
Admin (Jan/Feb) 100837 £47.02 S.111 LGA 1972

The admin costs include the £35.00 ICO registration fee.

Action: Payments approved.

Budget /Cash Flow Statements

02/18/17 An invoice is due for the Cherry Trees which will clear the £350 donation money currently held in the current account. No unexpected costs have been received this month.

8. Any Other Business

02/18/18 The Go Safe van was parked at the Bowling Club 3 weeks ago monitoring traffic travelling down into the village past the school.

02/18/19 A resident has asked about the village clock. It was agreed to decide at the next meeting where the clock should be relocated.

9. Date of next meeting

02/18/20 21st March 2018 at 7.30p.m. in Trefnant Bowling Club.

Meeting closed at 8.12p.m.