

TREFNANT COMMUNITY COUNCIL

MINUTES OF MEETING HELD ON 18TH APRIL 2018 IN TREFNANT BOWLING CLUB (Min. Ref. 04/18)

Present

Mr. W. Moran, Mr. W. Kirkby, Mr. S. Evans,
Mr. M. Davies, Mrs. A. Maguire, Mrs. S. Jones,
Mr. P. Hughes, Mr. G. Cavill.

1. Apologies for Absence

04/18/01 Mr. A. Griffith, Mr. R. Collins, Mr. R. Salvador. The Members asked the Clerk to send their best wishes to Mr. Griffith following his accident.

2. Declarations of Interest

None.

3. Minutes of last meeting

04/18/02 It was proposed by Mr. Moran and seconded by Mrs. Jones that the minutes of the last meeting held on 21st March 2018 be accepted as a correct record.

4. Matters Arising

04/18/03 Data Protection (03/18/03)

Legislation states that a Public Body must have a Data Protection Officer. The Clerk has asked the Internal Auditor whether they are able to carry out this role. The Members agreed that the Clerk should request a quote if the Internal Auditor was able to become the D.P.O. £200 has been included in the 2018/19 budget for Data Protection.

04/18/04 Keep Wales Tidy (03/18/10)

Keep Wales Tidy charge £210 for a 10 person litter picking kit. It was understood that the Church was carrying out a litter pick in the village on 18th May so the Council would wait until later in the year before carrying out their own litter pick.

5. Correspondence received

04/18/05 A letter has been received from Mr. C. Wykes stating that a recent church committee meeting discussed the possibility of having a sign on the crossroads in the village indicating where the church is. There have been several instances lately of people being unable to find it. They are asking whether the Community Council could perhaps offer their support. Action: The Members agreed that they would support the erection of a sign but were unable to offer any financial assistance.

- 04/18/06 Mr D. Parry of Cartrefi Cymunedol Gwynedd has contacted the Clerk asking whether he could come to speak to the Council about the organisations proposal to build affordable housing in Trefnant. Action: It was agreed that the Clerk could invite him to the next Ordinary meeting in May.
- 04/18/07 All other correspondence was reviewed and filed without comment.
- 6. Planning Matters**
- 04/18/08 Appl.30/2018/0294
Change of use of garage/outbuilding into 1 no. holiday accommodation unit (amended scheme) at 2 Pen y Graig Cottages. Action: No observations.
- 04/18/09 Appl. 30/2018/0324
Erection of extension and alterations to dwelling at 6 llys Llannerch. Action: No observations.
- 7. Finance**
- 04/18/10 Balances
Current a/c £7,295.29
Deposit a/c £ 6.27
- 04/18/11 Income
None. 1st Precept instalment due at the end of the month.
- 04/18/12 Payments due
Clerks salary (Apr)100842 £211.10 S.112 LGA1972
Bowling Club 100843 £300.00 S.19(3) LGA 1976
Bowling Club 100844 £50.00 S.19(3) LGA 1976
The Bowling Club donation £350 was towards use of the clubhouse for meetings and is included in the budget.
Action: Payments approved.
The Insurance renewal for 2018/19 has been received and the premium is £700.01. £700 has been included in the budget.
The payment is due by 1st June 2018.
- 04/18/13 Budget /Cash Flow Statements
There have been no unexpected costs this month.
- 04/18/14 Audit 2017/18
Documentation has been received regarding the external audit for 2017/18. The records are being taken to the Internal Auditor tomorrow and will be ready for collection on 3rd May. The notice of audit will be displayed from 30/4/18 to 13/5/18. The 2018 Annual Return must be approved and submitted to the External Auditor (BDO) by 12/6/18. The external auditor requires the following additional information this year:

- Copy of the cash book.
- Photograph of the notice of audit being displayed on the notice boards.
- Minutes demonstrating that the Council took appropriate action from the 2015/16 audit issues.
- Analysis of Reserves.
- Details of Section 137 grants.
- Gratuity payments documentation.

The Clerk will submit any relevant documentation with the Annual Return.

8. Any Other Business

04/18/15 A resident from Clwydian Avenue came to the meeting and asked Mr. Moran if he could inform the Council that dog mess bags are being thrown into his garden. He has complained to the County Council but he said they told him they could not do anything. Mr. M. Davies stated that he would deal with the matter as the County Council representative.

04/18/16 Mr. Hughes enquired whether there were any plans to have cycle paths between St. Asaph and Denbigh. Mr. Davies stated that he would bring the matter up again at the County Council.

04/18/17 The Clerk was asked to contact the County Council to enquire whether there was any particular reason why the speed limit outside Trefnant School had not been lowered to 20m.p.h. as it has been outside many other schools in the County.

9. Date of next meeting

04/18/18 16th May 2018 in Trefnant Bowling Club - A.G.M. at 7.30p.m. followed immediately by the Ordinary meeting.

Meeting closed at 8.10p.m.