

## TREFNANT COMMUNITY COUNCIL

### MINUTES OF MEETING HELD ON 16<sup>TH</sup> MAY 2018 IN TREFNANT BOWLING CLUB (Min. Ref. 05/18)

#### **Present**

Mr. W. Kirkby (Chairman), Mr. R. Collins, Mr. W. Moran, Mr. S. Evans, Mr. M. Davies, Mrs. A. Maguire, Mr. R. Salvador, Mrs. S. Jones, Mr. P. Hughes.

#### **1. Apologies for Absence**

05/18/01 Mr. A. Griffith, Mr. G. Cavill. Due to his accident Mr. Griffith is likely to be absent from Council meetings for some time. The Members wished to record this as a valid reason for non-attendance.

#### **2. Declarations of Interest**

None.

#### **3. Minutes of last meeting**

05/18/02 It was proposed by Mr. Moran and seconded by Mrs. Jones that the minutes of the last meeting held on 18<sup>th</sup> April 2018 be accepted as a correct record.

#### **4. Matters Arising**

05/18/03 Data Protection 04/18/03

Due to the restricted time in which Data Protection Policies needed to be in place Mr. Griffith had approved the appointment of J. D. H. Business Services Ltd as the Data Protection Officer prior to the meeting. The Cost of this service is £200 in the first year and £100 in the following 2 years. This cost is within the budgeted amount agreed by Council. The appointment ensured that the Clerk was supplied with sufficient information to enable her to draw up the necessary Data Protection Policies and Privacy Notices which were approved at the A.G.M. Action: The Members approved the appointment of J. D. H. Business Services Ltd as their Data Protection Officer.

05/18/04 Insurance (04/18/12)

The insurance policy has been updated to include the defibrillator. There was no additional cost for this.

05/18/05 Bowling Club donation (04/18/12)

A thank you letter has been received from the Bowling Club for their £350.00 donation.

05/18/06 Audit 2017/18 (04/18/14)

The Clerk has displayed the Notice of Audit in accordance with Regulations.

- 05/18/07 Problem with dog mess (04/18/15)  
Mr. Davies stated that he had been to the area and there was a lot of dog mess thrown either side of the path into residents gardens. He is going to request the Dog Wardens patrol the area.
- 05/18/08 Presentation by Cartrefi Cymunedol Gwynedd (04/18/06)  
Mr. Parry and Mr. Gillespie from Cartrefi Cymunedol Gwynedd (CCG) joined the meeting. CCG are a Housing Association that took over the housing stock from Gwynedd C. C. some years ago. They are looking to have more sites in North Wales and wish to develop the site at the rear of Trefnant Inn. There is currently planning permission for 8 large houses on the site but their plans are for 13 smaller properties. 8 – 2 bed, 4 - 3 bed & 1 bungalow suitable for the disabled. The properties will be a mixture of rental properties and low cost ownership below market value.  
A new system – SARTH – has been set up into which local Housing Associations feed information on persons requesting housing. Denbighshire C. C. and Conwy B. C. draw up a list of housing needs which is updated monthly. A need for housing has been identified in the Trefnant/Henllan area. The housing would be allocated using the Local Letting Policy with negotiation between CCG and Denbighshire C. C. Housing would be allocated on the proximity of the persons to Trefnant.  
The look of the housing is in keeping with the local area. There will be 2 parking spaces per residence.  
Under current Planning Regulations CCG are looking to trigger the 28 day consultation period next week. A session will be held in Trefnant where residents can review the plans and make any comments.  
Mr. Collins stated that the main concern about the development of the site is the access onto Henllan road. CCG have carried out a traffic assessment survey and will put their proposals to Denbighshire C. C. who will give recommendations on design. It is probable that traffic calming on the road will be a planning condition to any consent.  
Mr. Hughes stated that another concern was drainage. CCG have carried out a survey and their proposals are with Welsh Water at present. Surface water is a concern so there is a proposal to install underground tanks which will slow the flow of water into the drains.

After the 28 day consultation period CCG will send a report including any comments that have been raised by residents to Denbighshire C. C. together with their detailed plans.

Mr. Parry and Mr. Gillespie were thanked for their presentation and they then left the meeting.

### **5. Correspondence received**

#### 05/18/09 Business Continuity/Disaster Recovery Plan

The Clerk produced a document noting the procedures in place. It was agreed that the Clerk should acquire 2 memory sticks so that a backup of Council documentation can be given to the Chairman each meeting. Action: the document was approved.

05/18/10 All other correspondence was reviewed and filed without comment.

### **6. Planning Matters**

#### 05/18/11 Appl. 30/2018/0410

Extension & alterations to dwelling and vehicular access at 14 Clwydian Park Crescent. Action: No observations.

#### 05/18/12 Planning Appeal R6830/A/18/3200415

An appeal has been lodged against the refusal of permission for 1 no. dwelling & construction of a new vehicular access at Bryn Glas. Action: No additional observations to those already made.

### **7. Finance**

#### 05/18/13 Balances

Current a/c £7,414.92

Deposit a/c £6.27

#### 05/18/14 Income

1<sup>st</sup> Precept instalment £687.00

The clerk has submitted a £80.78 VAT refund form to HMRC.

#### 05/18/15 Payments due

Clerks salary (May) 100845 £211.10 S.112 LGA1972

J.D.H. Bus. Services Ltd 100846 £132.00 S.111 LGA 1972

Zurich Municipal 100847 £700.01 S.140 LGA 1972

Admin (Apr/Mar) 100848 £15.21 S.111 LGA 1972

Action: Payments approved.

#### 05/18/16 Budget /Cash Flow Statements

£1,619 of the budget has been spent so far. An invoice for £200 is due from the Data Protection Officer. No unexpected costs this month.

05/18/17 The Clerk has published the payments to Members form 2017/18 which was £0.

**8. Any Other Business**

05/18/18 Mrs. Maguire stated that there is not enough housing provision in the village for the elderly. New housing proposals do not seem to take account of this.

05/18/19 Mr. Kirkby stated that the phone box at the AA box corner is in a terrible condition. Denbighshire C. C. should have removed it.

**9. Date of next meeting**

05/18/20 20<sup>th</sup> June 2018 at 7.30p.m. in Trefnant Bowling Club.

Meeting closed at 8.50p.m.