

**TREFNANT COMMUNITY COUNCIL
MINUTES OF THE MEETING HELD ON
28th April 2021, 7.30pm
Outside location, Greenfield Cottage, LL16 5EU
(Minutes reference 04/21)**

Present		
	Mr W Kirkby (Chairman), Mr R Collins (Vice-Chair), Mr S Evans, Mrs S Jones, Mr P Hughes, Mr Anthony Griffith, Mr S Wetton, Mr M Davies, Mr Arthur Griffith	
	1. APOLOGIES FOR ABSENCE	
04/21/01	Mrs A Maguire, Mr R Salvador	
	2. DECLARATIONS OF INTEREST	
	None	
	3. MINUTES OF LAST MEETING	
04/21/02	Recap of January 2021 minutes as the outgoing Clerk failed to complete the minutes from the March 2021 meeting. Accepted as a correct record.	Proposed by Mr Hughes/Seconded by Mr Collins
	4. MATTERS ARISING	
04/21/03	<u>Pooling of Water, Llys Teg (11/20/05)</u> Mr Hughes confirmed that he will check that the pooling of the water was at Llys Teg and establish if the work has been carried out.	Mr Hughes confirmed that this has now been resolved
04/21/04	<u>Noticeboard opposite Clwydian Park Estate (11/20/06)</u> The noticeboard repairs have not been undertaken due to the weather conditions. The work will commence as soon as the weather is better.	Mr Hughes advised that he is sourcing a piece of wood and the work will be completed by the May meeting
04/21/05	<u>Repair Café Wales Seat Repairs/Bus Shelters (11/20/07)</u> The Repair Café Wales benches repairs project has been put on hold due to COVID restrictions. Mr Griffith confirmed that the bus shelter roof repairs are scheduled and will be undertaken as soon as possible. Mr Wetton reported that he had received a complaint from a resident that the bench by Nant Y Patrick needs repair. There was a discussion about the bench ownership. Mr Griffith suggested that the locations of the benches owned by the Community Council be discussed at the next meeting.	Mr Anthony Griffith advised that sealant has been applied to the bus shelter and he will follow up the contractor regarding the roof repair. Bench to be assessed and repaired
04/21/06	<u>Tan Yr Ysgol, Trefnant Affordable Housing Development – Allocations (11/20/10)</u> The Clerk confirmed that she had contacted Denbighshire County Council and Adra to request confirmation of the areas where applicants for the housing are from. The Clerk had not received any response yet.	Clerk to follow this up
04/21/07	<u>Keogh Solicitors' Correspondence (11/20/12)</u> The Clerk confirmed that she had contacted Keogh Solicitors to explain that the insurance claimant has never been employed	Clerk to follow up

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	by the Community Council, as indicated in the solicitors' correspondence. She also said that she had not received any feedback on the progress of the claim.	
04/21/08	<u>Trefnant Village Hall Newsletter (11/20/15)</u> Mrs Jones highlighted that the newsletter was being printed, not issued by e-mail. It is the articles to be included in the publication that are sent by e-mail. Due to Mr A Griffith's absence, his findings about when the newsletter was due to be published cannot be reported. However, the Clerk stated that in the letter she had received from the Village Hall Committee to thank the Members for their donation, it had been confirmed that the next newsletter will be out in the Spring.	Clerk to check if this is happening
04/21/09	<u>Clogged Drain Opposite Tan Yr Ysgol Housing Entrance (11/20/17)</u> Mrs Jones reported that the drains are still clogged and had resulted in the water running down and pooling in the Village Square. The Clerk confirmed that it had been reported to Denbighshire Customer Services.	Mrs Jones advised that this has now been resolved.
	5. <u>CORRESPONDENCE RECEIVED</u>	
04/21/10	The new clerk has had minimal access to the emails so will work with Microsoft to remedy this and alter the password for improved security.	Clerk to action as soon as Microsoft have completed the security checks
	6. <u>PLANNING MATTERS</u>	
	None	
	7. <u>FINANCE</u>	
04/21/11	The new Clerk advised that she had found emails indicating that an Audit is due to be completed, she has replied asking for clarification if this in fact the case as it seems that the outgoing Clerk should have completed this before she left.	Mrs Williams will advise once clarification has been received.
04/21/12	<u>Balances</u> The Clerk reported that she has been handed the bank statements by the Chairman and will clarify the balances at the May meeting.	Clerk to prepare balances as soon as access to the accounts is arranged
04/21/13	<u>Income</u> Precept Qtr 4 instalment 24/12/2020 £1,629.00 Precept Qtr 1 instalment 27/4/2021 £1751.00	
04/21/14	<u>Payments due</u> Outgoing Clerks' salary 100912 £539.24 S.112 LGA1972 Cheque posted to JGLJ approved.	
04/21/15	Mr Selwyn Evans requested that consideration be given to paying an additional donation of £250.00 to Urdd Eisteddfod to help with their expenses due to the event being cancelled in	Councillors voted in favour with one abstention.

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	2020.	
04/21/16	Mr Davies asked for confirmation of the outstanding balance of the 'Commuted Sums' and what is the time limit to use up the funds and could such sums be used in extending car parking past the school along the highway verge as far as church. Mr M Davies was requested to make enquiries	Clerk and Mr M Davies to find out this information.
04/21/17	New Clerk's salary to be agreed by Chairman as per calculated figures supplied (SCP 15 - 19 Scale LC1) With the Contract of Employment.	Chairman to approve the figures/contract.
04/21/18	The last cheque in the book has been used and the new clerk has not been handed a new one so the Chairman will go to the bank to see if in fact a new one has been issued. A new book will be ordered.	Chairman to go to HSBC
04/21/19	There was discussion as to whether electronic banking could be achieved whilst incorporating the need for controls currently in place with two signatures. Enquiries would need to be made with HSBC	Chairman to speak with the bank to see if this is possible.
	8. ANY OTHER BUSINESS	
04/21/20	01/21/18 Pont Llanerch Mr Kirkby asked members if they had received any information about the replacement of Pont Llanerch after its collapse. Mr Kirkby asked if anyone present knew who owned or was responsible for the bridge. Mr M Davies informed the meeting that Denbighshire CC owns the bridge and responsible for restoring it. Mr M Davies was also requested to make enquiries as to what progress has been made to date on restoration of the bridge by DCC. Mr Kirkby suggested that we contact Tremeirchion Community Council in a concerted effort to ensure that DCC undertake restoration as soon as possible and also to possibly widen the bridge and enquire if there would be a grant available from Welsh Government .	Clerk to contact Tremeirchion Community Council to suggest an outside meeting
04/21/21	The Chairman advised that there was training available for Councillors and Clerks if anyone felt they would like to participate. The Clerk said that she would be interested and the Councillors approved.	Clerk to research availability of training
<u>04/21/22</u>	Mr Evans advised that a contractor employed by DCC had been working along Cherry Tree Mile to clear soil from the drains. This had been achieved but left large piles of soil on the grass verges in several locations making them very unlevel and rather dangerous.	Mr Davies will ask DCC to address this issue
04/21/23	Mrs Jones advised that the road surface had a large pot hole	

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	dangerous to motor cyclists by Nant Y Patrick in the dip where the speed limit goes from 40 to 30mph	
04/21/24	Mr Collins stated that the Square had suffered desecration of the Chimney pots that are part of the Conservation area. The owner of the building has just taken them down during building work.	Mr Davies will ask DCC to address this issue
04/21/25	Mr Arthur Griffiths to confirm at the next meeting what signs would benefit the top road prior to discussing with highways dept	Confirm what signs would benefit
04/21/26	Mr Davies would like the Council's support to extend the layby from the church to the school to make it safer and easier for the children to walk along. (See also minute 16) Consideration to be given to placing a metal bench with funds from the 'commuted sum'	Enquiries to be made if funds would be available and members confirm the position of bench.
04/21/27	The Chairman advised that he had spoken with PC. Peter Evans and was glad to report it was generally quiet. There was a discussion about the problem of dog fouling which has been reported to DCC and PC Evans mentioned that they had trialled the use of a stencil on the pavements with good success in St Asaph so it may also be useful for Trefnant.	Mr M Davies to make enquiries as to what was provide by Denbighshire CC to St Asaph Community Council assisted them in alleviating dog fouling
04/21/28	The clerk would like to purchase an OS map to help with her understanding of the community boundaries (& spelling of the locations discussed) this was thought to be a good idea.	Clerk will advise cost of the map
	9. <u>DATE OF NEXT MEETING</u>	
	Wednesday 19 th May 2021, 7.30pm. Venue to be agreed.	
	Meeting closed at 20.35pm	

Proposed by Mr Collins and seconded by Mr Peter Griffith – 19th May 2021