

TREFNANT COMMUNITY COUNCIL

**Minutes of the Annual General Meeting held on Wednesday 10th May 2023
at The Chapel Vestry, Trefnant 7pm. (Min. Ref. AGM 23)**

Present

Mr. W. Kirkby, Mr. R. Collins, Mr. Arthur Griffith, Mrs S Jones, Mrs. A. Ellis, Mr. J Elson, Mr. P. Hughes, Mr. S. Wetton, Mr. S Hughes.

1. Apologies for Absence

AGM 23/01 Mr Anthony Griffith

2. Chairman's report

AGM 23/02 Mr. Wetton said:-

It has been my absolute pleasure to serve as Chair of Trefnant Community Council for these last 12 months.

May I first give my personal, and I'm sure everyone's, thanks to our previous Chair Alan who led us with his unwavering commitment for many years and, in more recent uncertain times was our pillar of stability, thank you.

This last 12 months have been a period where we have seen some normality return and I would like to think we have all played some part in that. I was honoured to be put forward as the Chair of the Community Council and whilst it can be difficult to commit as much time as I would like to between my work and other voluntary commitments I hope I have demonstrated a commitment to the role.

I firmly believe we are a community council dedicated to ensuring we do the best we can for our residents and have given time, effort and financial support to ongoing community issues. We are determined to be a part of the ongoing conversation regarding the replacement of Llannerch Bridge as well as maintaining a key interest in discussions regarding the emerging replacement Local Development Plan and the issues this may bring.

I am particularly proud of how we have listened to some comments in the community regarding our perceived lack of action with community events and activities previously and have responded by introducing a clear commitment to offering both financial support and, where possible, taken action to resolve local issues.

I believe this is a major step forward in promoting how Community Councils can actively engage and support local groups and events and would like to explore how we could possibly go further with this commitment going forward.

We are living through some very difficult times and it is important that the Community Council are seen to be accessible and that our support, in whichever way, is available.

I would personally like to thank each and every one of you for your support throughout the year and look forward to working alongside you all in the future. In particular I'm looking forward to working with Cllr James Elson to ensure Trefnant receives the appropriate support necessary from the County Council and ultimately Welsh Government.

It would be unfair for me to not acknowledge the incredible work done by Carolyn our Clerk over the last 12 months, not only supporting me in my role but also how she has singlehandedly steadied the administrative ship and brought everything back on track. I'm sure you all join me in saying a huge thanks for her support.

It really is encouraging to see and work alongside dedicated people who all want the best for their community and I'm honoured to have had the opportunity to have been the Chair for these last 12 months.

3. Election of Chair

AGM 23/03 Nominated: Mr. S Wetton, It was proposed by Mrs S Jones and seconded by Mr. P Hughes that Mr. Wetton be elected as Chair. This was agreed by all present and accepted by Mr. Wetton. It was also agreed that this should be on a rotational basis between the councillors.

4. Election of Vice Chair

AGM 23/04 Nomination: Mr. R Collins
It was proposed by Mr. P Hughes and seconded by Mr. S Wetton that Mr. Collins be elected as Vice Chair. This was agreed by all present and accepted by Mr. Collins.

5. Election of representatives on various committees

AGM 23/05 Village Hall Committee
It was agreed by all present Mr. P Hughes and Mr Arthur Griffiths continue to represent the Community Council on the Village Hall Committee.

AGM 23/06 Henllan Parochial Charity
Mr. Arthur Griffiths was proposed as the Community Council Representative on the Henllan Parochial Charity Committee. This was agreed by all present.

6. Approval of 2022/23 Accounts

AGM 23/07 Internal audit Report 2022-23 & Annual Return 2022-23
Is being collated ready for the Internal Auditors assessment.

AGM 23/08 Internal audit Report 2021-22 & Annual Return 2021-22
The Internal Audit report and Annual Return have been checked by the Internal Auditors (JDH Business Services). Comments were received for amendments/improvements and these were read out to the

Councillors – copy available if required. The recommendations/comments will be actioned by the Clerk and now additional work has to be completed for this to go to Welsh Government for the next stage.

7. Investment Strategy 2023/24

AGM 23/09 It was agreed that the Community Council will continue to set budgets only for expected expenditure and a contingency fund. The Council therefore does not anticipate having excess funds to invest during the 2023/24 financial year. The Investment Strategy was approved by all present. *Copy to members*

8. Data Protection Policies

AGM 23/10 The existing Data Protection Policies were reviewed and agreed by all present to approve them without amendment. *Copy to members*

9. Review of Financial Regulations and Standing Orders.

AGM 23/11 The existing Standing Orders were reviewed and agreed by all present to approve them without amendment.
Copy to members

AGM 23/12 The Financial Regulations were reviewed and agreed by all present to approve them with the amendments recommended by JDH Business Services “ 11.1 Procedures as to contracts are laid down as follows:

(a) Every contract shall comply with these financial regulations, and no exceptions shall be made otherwise than in an emergency provided that these regulations shall not apply to contracts which relate to items (i) to (vi) below:

(i) for the supply of gas, electricity, water, sewerage and telephone services.

(ii) for specialist services such as are provided by legal professionals acting in disputes.” (amended May 2023)

Copy to members

10. Review of 2023/24 Internal Financial Controls

AGM 23/13 The Internal Financial Controls were reviewed and agreed by all present to approve them without amendment.
Copy to members

11.Risk Assessment Policy 2023/24

AGM 23/14 The Risk Assessment Policy was reviewed and agreed by all present to approve them with addition of the Covid guidelines. *The updated policy will be copied to members*

12.Asset Register review 2023/24

AGM 23/15 The Clerk stated that she had added the new bench to the register so it is updated. *The updated Asset Register will be copied to members.*

Meeting closed at 7.20p.m.