

TREFNANT COMMUNITY COUNCIL

**Minutes of the Annual General Meeting held on Wednesday 25th May 2022
at The Chapel Vestry, Trefnant 7pm. (Min. Ref. AGM 22)**

Present

Mr. W. Kirkby, Mr. R. Collins, Mr. Arthur Griffith, Mr. Antony Griffith, Mrs S Jones, Mrs. A. Ellis, Mr. J Elson, Mr. P. Hughes, Mr. S. Wetton, Mr. S Hughes.

1. Apologies for Absence

AGM 22/01 None

2. Chairman's report

AGM 22/02 Mr. Kirkby said:-

"This past year has been a re-enactment of the previous year in so far as we had to contend with the continued pandemic and compliance with the regulations. Like the previous year we managed to hold some meetings in person when the covid regulations permitted and I would like to thank both Arthur Griffiths and Antony Griffith for the use of their premises for some of the meetings and particular the tea and biscuits provided.

During the year we had two members retire being Mr Romy Salvador and Mrs Anita Maguire who had provided many years of support to the community and would like to thank them for the assistance and commitment. I would also like to take this opportunity to thank Meirick Davies, our County Councillor who was deposed in the recent elections, for his unstinted support and assistance over many years and his knowledge and guidance was a much-valued contribution and kept us as a community council on the straight and narrow so to speak. I would like to welcome James Elson our recently elected County Councillor and now look forward to him providing the guidance and support we have previously enjoyed from his predecessor.

It is good to see and welcome back all our previous members unopposed following the recent elections and hopefully we will go on over the next twelve months in a happy and successful community council as we have in the past.

Personally, I have enjoyed the Chairman's work albeit we had to work around the pandemic and my unfortunate illness and I thank you all for your support through the year.

This brings me on to the future Chairperson. Following on from my unfortunate illness last year I think it would be prudent for me to stand down as Chairman now in favour of another member as I don't feel that perhaps I am as efficient as I was following my illness and as I have carried out the Chairman's work for some time it is time for someone else to take over.

Once again, I thank you all for your support, it's time for me to reside on the back benches so to speak."

3. Election of Chair

AGM 22/03 Nomination Mr A Griffith – declined and nominated: Mr. S Wetton
It was proposed by Mr. A Griffith and seconded by Mr. W. Kirkby that Mr. Wetton be elected as Chair. This was agreed by all present and

accepted by Mr. Wetton. It was also agreed that this should be on a rotational basis between the councillors.

4. Election of Vice Chair

AGM 22/04 Nomination: Mr. R Collins

It was proposed by Mr. W Kirkby and seconded by Mr. A Griffith that Mr. Collins be elected as Vice Chair. This was agreed by all present and accepted by Mr. Collins.

5. Election of representatives on various committees

AGM 22/05 Village Hall Committee

It was agreed by all present Mr. P Hughes continue to represent the Community Council on the Village Hall Committee.

AGM 22/06 Henllan Parochial Charity

Mr. A Griffiths was proposed as the Community Council Representative on the Henllan Parochial Charity Committee. This was agreed by all present.

Approval of 2021/22 Accounts

AGM 22/07 Internal audit Report 2021/22

Due to the impact of outgoing Clerk leaving without any handover, the deadlines for the internal audit have been amended. J. D. H. Business Service Ltd will liaise with the current clerk to clarify what is needed and complete the internal audit with the help of the experienced Clerk from Henllan CC. The Clerk will work with them so she can bring the paperwork up to date for the Members to review.

AGM 22/08 Annual Return 2022

The Annual Return is with the internal audit paperwork and will be brought up to date.

6. Investment Strategy 2022/23

AGM 22/09 It was agreed that the Community Council will continue to set budgets only for expected expenditure and a contingency fund. The Council therefore does not anticipate having excess funds to invest during the 2022/23 financial year. The Investment Strategy was approved by all present. *Copy to members*

7. Data Protection Policies

AGM 22/10 The existing Data Protection Policies were reviewed and agreed by all present to approve them without amendment. *Copy to members*

8. Review of Financial Regulations and Standing Orders.

AGM 22/11 The existing Standing Orders were reviewed and agreed by all present to approve them without amendment.

Copy to members

AGM 22/12 The Financial Regulations were reviewed and agreed by all present to approve them without amendment.

Copy to members

9. Review of 2022/23 Internal Financial Controls

AGM 22/13 The Internal Financial Controls were reviewed and agreed by all present to approve them without amendment.

Copy to members

10.Risk Assessment Policy 2022/23

AGM 22/14 The Risk Assessment Policy was reviewed and agreed by all present to approve them with addition of the Covid guidelines. *The updated policy will be copied to members*

11. Asset Register review 2022/23

AGM 22/15 The Clerk stated that she would add the new bench to the register so the Asset Register can be updated. *The updated Asset Register will be copied to members.*

Meeting closed at 7.25p.m.