

**TREFNANT COMMUNITY COUNCIL
MINUTES OF THE MEETING HELD ON
19th May 2021, 7.30pm
Outside location, Greenfield Cottage, LL16 5EU
(Minutes reference 05/21)**

Present		
	Mr W Kirkby (Chairman), Mr R Collins (Vice-Chair), Mr S Evans, Mr P Hughes, Mr M Davies, Mr Arthur Griffith	
	1. APOLOGIES FOR ABSENCE	
05/21/01	Mr R Salvador, Mr S Wetton, Mr Antony Griffiths	
	2. DECLARATIONS OF INTEREST	
	None	
	3. MINUTES OF LAST MEETING	
05/21/02	May 2021 minutes. Accepted as a correct record.	
	4. MATTERS ARISING	
05/21/03	<u>Noticeboard opposite Clwydian Park Estate (11/20/06)</u> The noticeboard repairs have not been undertaken due to the weather conditions. The work will commence as soon as the weather is better.	Mr Hughes advised that he is sourcing a piece of wood and the work will be completed by the May meeting (COMPLETED)
05/21/04	<u>Repair Café Wales Seat Repairs/Bus Shelters (11/20/07)</u> The Repair Café Wales benches repairs project has been put on hold due to COVID restrictions. Mr Griffith confirmed that the bus shelter roof repairs are scheduled and will be undertaken as soon as possible. The shelter is considered dangerous and needs to be cordoned off with HERRIS fencing. 12 smashed slates. Mr Wetton previously reported that he had received a complaint from a resident that the bench by Nant Y Patrick needs repair. There was a discussion about the bench ownership. Mr Griffith suggested that the locations of the benches owned by the Community Council be discussed at the next meeting noted on the map and photos taken to complete a schedule.	Mr Arthur Griffiths will arrange this. Quote needed for repair will be obtained by Mr. Hughes. Consider instructing insurers as it is vandalism/storm damage. Bench needs new slats says Mr Arthur Griffith. Wood to be sourced. Clerk to supply map.
05/21/05	<u>Tan Yr Ysgol, Trefnant Affordable Housing Development – Allocations (11/20/10)</u> The Clerk confirmed that she had contacted Denbighshire County Council and Adra to request confirmation of the areas where applicants for the housing are from. The Clerk had not received any response yet.	Clerk has received an automated response so will keep a check on the information required
05/21/06	<u>Keogh Solicitors' Correspondence (11/20/12)</u> The Clerk confirmed that the last correspondence found in	Consider this matter closed ?

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	email was dated 23 rd June 2020 and there was no other information in the Insurance file on the pen drive.	
05/21/07	<u>Trefnant Village Hall Newsletter (11/20/15)</u> Mrs Jones highlighted that the newsletter was being printed, not issued by e-mail. It is the articles to be included in the publication that are sent by e-mail. Due to Mr A Griffith's absence, his findings about when the newsletter was due to be published cannot be reported. However, the previous Clerk stated that in the letter she had received from the Village Hall Committee to thank the Members for their donation, it had been confirmed that the next newsletter will be out in the Spring.	Tel number 07917 003178 Has anyone seen this yet ?
	5. <u>CORRESPONDENCE RECEIVED</u>	
05/21/08	04/21/10 The new clerk has had minimal access to the emails so will work with Microsoft to remedy this and alter the password for improved security.	Access allowed now
	6. <u>PLANNING MATTERS</u>	
	None	
	7. <u>FINANCE</u>	
05/21/09	04/21/11 The new Clerk advised that she had found emails indicating that an Audit is due to be completed, she has replied asking for clarification if this in fact the case as it seems that the outgoing Clerk should have completed this before she left.	The audit is due and the clerk has been in contact with JDH business services to schedule this when she has had time and advice to prepare.
05/21/10	<u>Balances</u> Clerk to prepare balances as soon as access to the accounts is arranged	
05/21/11	<u>Income</u> Precept Qtr 4 instalment 24/12/2020 £1,629.00 Precept Qtr 1 instalment 27/4/2021 £1751.00	
05/21/12	<u>Payments due</u> None	
05/21/13	04/21/16 Mr Davies asked for confirmation of the outstanding balance of the 'Commutated Sums' and what is the time limit to use up the funds and could such sums be used in extending car parking past the school along the highway verge as far as church. Mr M Davies was requested to make enquiries	
05/21/14	04/21/17 New Clerk's salary to be agreed by Chairman as per calculated figures supplied (SCP 15 - 19 Scale LC1) With the Contract of Employment.	Clerk and Mr M Davies to find out this information. Clerk sent email to see if funds would be available Chairman approved the figures and signed the contract.

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05/21/15	04/21/18 The last cheque in the book has been used and the new clerk has not been handed a new one so the Chairman will go to the bank. New book has been ordered.	The new book was sent to Mr Collins and passed to the Chairman who will go to HSBC and alter the address for future correspondence
05/21/16	04/21/19 There was discussion as to whether electronic banking could be achieved whilst incorporating the need for controls currently in place with two signatures. Enquiries would need to be made with HSBC	Chairman to speak with the bank to see if this is possible.
8. <u>ANY OTHER BUSINESS</u>		
05/21/17	01/21/18 Pont Llanerch Mr Kirkby asked members if they had received any information about the replacement of Pont Llanerch after its collapse. Mr Kirkby asked if anyone present knew who owned or was responsible for the bridge. Mr M Davies informed the meeting that Denbighshire CC owns the bridge and responsible for restoring it. Mr M Davies was also requested to make enquiries as to what progress has been made to date on restoration of the bridge by DCC. Mr Kirkby suggested that we contact Tremeirchion Community Council in a concerted effort to ensure that DCC undertake restoration as soon as possible and also to possibly widen the bridge and enquire if there would be a grant available from Welsh Government.	A teams meeting was scheduled for Thursday 10 th June at 16.00
05/21/18	04/21/21 The Chairman advised that there was training available for Councillors and Clerks if anyone felt they would like to participate. The Clerk said that she would be interested and the Councillors approved.	Clerk advised will sign into some online seminars and via Clerks and Councils Direct website
05/21/19	04/21/22 Mr Evans advised that a contractor employed by DCC had been working along Cherry Tree Mile to clear soil from the drains. This had been achieved but left large piles of soil on the grass verges in several locations making them very unlevel and rather dangerous.	Mr Davies will ask DCC to address this issue
05/21/20	04/21/24 Mr Collins stated that the Square had suffered desecration of the Chimney pots that are part of the Conservation area. The owner of the building has just taken them down during building work.	Mr Davies will ask DCC to address this issue via Customer service
05/21/21	04/21/25 Mr Collins to confirm at the next meeting what signs would benefit the top road prior to discussing with highways dept	The whole of Graig Rd is breaking up – signs just say uneven. Mr Davies to advise DCC Highways

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05/21/22	Mr Davies would like the Council's support to extend the layby from the church to the school to make it safer and easier for the children to walk along. (See also minute 16) Consideration to be given to placing a metal bench with funds from the 'commuted sum' – need guidance about what this amount can be used for	Clerk sent email to see if funds would be available and members confirm the position of bench.
05/21/23	04/21/27 The Chairman advised that he had spoken with PC. Peter Evans and was glad to report it was generally quiet. There was a discussion about the problem of dog fouling which has been reported to DCC and PC Evans mentioned that they had trialed the use of a stencil on the pavements with good success in St Asaph so it may also be useful for Trefnant.	Mr M Davies to make enquiries as to what was provided to St Asaph City Council to assist them in alleviating dog fouling
05/21/24	04/21/28The clerk would like to purchase an OS map to help with her understanding of the community boundaries (& spelling of the locations discussed) this was thought to be a good idea.	Clerk purchased so that the community council boundaries, benches and noticeboards can be noted
05/21/25	It was decided that the AGM will be run at 7pm prior to the next meeting on 16th June 2021	
05/21/26	Mr Arthur Griffiths will prepare the invoice for mending the noticeboard	
05/21/27	Mr Hughes asked for an up to date list of the Councillors contact details to be created to put on the noticeboard	Clerk to prepare, laminate and pass on at the June meeting
	<u>9. DATE OF NEXT MEETING</u>	
	Wednesday 19th June 2021, 7.30pm after AGM at 7pm. Greenfield Cottage, Trefnant	
	Meeting closed at 20.35pm	

16th June 2021

Proposed by Mr Arthur Griffith and seconded by Mr Peter Hughes